

VOLUNTEER POSITION DESCRIPTION:

Kentucky 4-H Youth Development Program
Kentucky Cooperative Extension Service
The University of Kentucky College of Agriculture

POSITION TITLE:

Project Butterfly Winning Investigative Network for Great Science (WINGS) Leader

TIME REQUIRED / DURATION OF APPOINTMENT

- Program expected to start in March and ending in May
- Leader will conduct 8 -10 meetings lasting between 1 to 2 hours each.
- Approximately 1 hour of planning time before each meeting is needed.

LOCATION:

Extension office or other meeting places as needed or arranged.

GENERAL PURPOSE:

Lead and coordinate activities associated with the Project Butterfly WINGS program. WINGS is designed to allow leaders and youth to participate without prior knowledge of butterflies, transforming them from beginner to engaged citizens-scientist. Fun and easy activities provide a quick way for leaders and participants to learn about butterflies before launching into their investigations.

SPECIFIC RESPONSIBILITIES:

- Work with 4-H Agent to coordinate meetings/activities.
- Provide leadership to program members.
- Assist in planning activities
 - Project Butterfly WINGS requires that each students completes assigned chapter activities from the project book (Chapter 1- three activities, Chapter 2- two activities, Chapter 3- two activities, and Chapter 4- one activity)
- Help youth complete butterfly projects that can be submitted to county and state fairs.
- Complete paperwork needed by 4-H agent in a timely manner (leader(s) will be given needed paperwork). Paperwork includes but not limited to the following:
 - MarTech Group Enrollment Forms
 - Project Book Enrollment Forms
 - Internet Enrollment Forms
- Work with County Extension Staff and assist in the evaluation process.
 - Evaluation process is done on Florida State University, Project Butterfly WINGS web site.
 - Completion of student competency and program response worksheet.

QUALIFICATIONS:

- Must complete the Kentucky 4-H volunteer application and screening process and be accepted by the Youth Protection Committee.
- Must provide own transportation to meetings and activities.
- Self-starter; be able to work with minimal supervision from professional staff.
- Effective communication skills.
- A sincere interest in working with extension staff, volunteers, parents, and youth.

- Organizational skills; ability to organize information and materials in a timely manner.
- Dedicated and committed to young people and sensitive to their ability needs.
- Must be familiar with using the internet.
- Ability to motivate and build self-esteem in youth.
- Interest in working with youth and sharing skills with them.

BENEFITS:

- The opportunity to work with youth and/or adults providing positive support and growth experience.
- Receive intrinsic and extrinsic rewards at volunteer recognition events.
- Volunteer development opportunities.
- Opportunity to share your skills, talents, and interest.
- Orientation provided by extension staff.
- Research shows that volunteering promotes improved health.
- The opportunity to make a difference in the life of the child. (only use if position is in direct contact with youth).
- Work with youth and see them develop into well knowledgeable, well-rounded citizens.
- Improve your communication, organizational and leadership skills.
- Receive education; gain knowledge about butterflies.
- Receive recognition at volunteer recognition programs.
- Networking with other individuals within the county and/or state.

SALARY:

Unsalaries; volunteer. This position does not imply employment with the University of Kentucky

MENTOR/SUPERVISION PROFESSIONAL:

Name:
 Title:
 Address:
 City, State, Zip:
 Phone:
 Fax:
 Email:

“I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving.”

Signature of Volunteer Date

Signature of Extension Professional Date

