

## **VOLUNTEER POSITION DESCRIPTION**

Kentucky 4-H Program  
The University of Kentucky Cooperative Extension  
The University of Kentucky College of Agriculture

## **POSITION TITLE:**

4-H Photography Project Leader

## **TIME REQUIRED:**

- 1.5 hours a week
- March through May
- 30 minutes-1 hour prep time per month

## **LOCATION:**

County Extension office or Lewis County Middle School

## **GENERAL PURPOSE:**

Teach specific skills to 4-H members as outlined in the 4-H photography project material. Advise members & parents about opportunities to showcase their completed projects (such as County Fair exhibits, etc.) including dates, locations and requirements.

## **SPECIFIC RESPONSIBILITIES:**

- Be committed to young people and their development in all areas
- Assist club members in completing a photography Project
- Plan a program of photography activities, including meeting dates, times, and locations
- Demonstrate photography techniques to all club members
- Plan a 1.5 hour photography program each week.
- Make sure members are progressing with their photography projects
- Advise the 4-H professional regarding members project completion or progress
- Advise members of opportunities to showcase their completed photography projects including dates, locations, and requirements
- Encourage parent's participation and support of 4-H meetings and activities
- Participate in one or more volunteer development opportunities throughout the year
- Continually provide positive feedback to members

## **QUALIFICATIONS:**

- Must complete the Kentucky 4-H Volunteer Application and screening process and
- Provide own transportation to meetings and activities
- Effective communication skills
- Ability to work with minimal supervision from professional staff
- A sincere interest in working with extension staff, volunteers, parents and youth
- Organization skills: ability to organize information and materials in a timely manner
- Knowledge of basic sewing techniques

- Ability to educate and motivate youth while nurturing positive self-esteem, decision making, responsibility and leadership in youth
- A willingness to become familiar with and work with the philosophy and guidelines of the University of Kentucky CES, Kentucky 4-H program and county 4-H program

**BENEFITS:**

- The opportunity to work with youth and/or adults providing support and growth experiences
- Receive intrinsic rewards at volunteer recognition events
- Volunteer development opportunity
- Opportunity to share your skills, talents and interests
- Orientation provided by Extension staff
- Research shows that volunteering promotes improved health

**SALARY:**

Unsalaries; volunteer. This position does not imply employment with the University of Kentucky

**MENTOR/SUPERVISING PROFESSIONAL:**

Name:  
 Title:  
 Address:  
 City, State, Zip:  
 Phone:  
 Fax:  
 e-mail:

*“I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving.”*

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Signature of Volunteer Date

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Signature of Extension Professional Date

