

VOLUNTEER POSITION DESCRIPTION

Kentucky 4-H Youth Development Program
The University of Kentucky Cooperative Extension
The University of Kentucky College of Agriculture

POSITION TITLE:

Country Ham Project Leader

TIME REQUIRED / DURATION OF APPOINTMENT:

- 5 meetings for 1 hour
- January through September.
- 3 hours planning and preparation time

LOCATION:

County Extension Office and the ham curing facilities

GENERAL PURPOSE:

Teach specific skills to 4-H members as outlined in the 4-H country ham project material. Advise members and parents about opportunities to showcase their completed projects (such as County and State Fair exhibits, etc.) including dates, locations and requirements

SPECIFIC RESPONSIBILITIES:

- Pick up project material from the County Extension Office
- Distribute material to members of project group
- Assist members in selecting required materials for project completion
- Advise the 4-H professional of the members' progress
- Participate in volunteer development opportunities
- Follow all guidelines and policies of the University of Kentucky Cooperative Extension Service, the Kentucky 4-H program and the county 4-H program
- Encourage parental participation and support
- Ability to organize information and materials
- Provide positive feedback to members

QUALIFICATIONS:

- Must complete the Kentucky 4-H Volunteer Application and screening process and Complete the Livestock Volunteer certification
- Provide own transportation to meetings and activities
- Effective communication skills
- Ability to work with minimal supervision from professional staff
- A sincere interest in working with extension staff, volunteers, parents and youth
- Organization skills: ability to organize information and materials in a timely manner

- Ability to educate youth while nurturing positive self esteem, decision making, responsibility and leadership in youth
- A willingness to become familiar and work with the philosophy, guidelines and rules of the University of Kentucky CES, Kentucky 4-H Youth Development Program and the county 4-H program

BENEFITS:

- The opportunity to work with youth and/or adults providing support and growth experiences
- Receive intrinsic rewards at volunteer recognition events
- Volunteer development opportunity
- Opportunity to share your skills, talents and interests
- Orientation provided by Extension staff
- Research shows that volunteering promotes improved health
- Opportunity to learn how to cure a country ham

SALARY:

Unsalariated; volunteer. This position does not imply employment with the University of Kentucky

MENTOR / SUPERVISING PROFESSIONAL:

Name:
 Title:
 Address:
 City, State, Zip:
 Phone:
 Fax:
 e-mail:

“I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving.”

Signature of Volunteer Date

Signature of Extension Professional Date

