

VOLUNTEER POSITION DESCRIPTION

Kentucky 4-H Program
The University of Kentucky Cooperative Extension Service
The University of Kentucky

POSITION TITLE:

4-H Council Committee Chair

TIME REQUIRED:

Appointed to serve a two year term, one year as co chair and then moving up to serve as chair.
Meetings held monthly

LOCATION:

Meetings held at the Cooperative Extension Office or other meeting place

GENERAL PURPOSE:

- During the first year, as co chair, assist the chair in carrying out the function of the specific committee
- Serve as a liaison from the specific committee to the entire 4-H council
- Promote 4-H in a positive manner
- Ensure a solid committee system remains in place for 4-H by leading the specific committee chairing in a positive direction for 4-H

SPECIFIC RESPONSIBILITIES:

As Chair:

- Attend committee meetings
- lead committee meetings
- Set priorities for the committee to achieve throughout the year
- Ensure committee carries out specific responsibilities
- Submit report to full council

QUALIFICATIONS:

- Must complete Volunteer Application and have on file with the Cooperative Extension Office
- Must be an approved volunteer through the risk management committee in the county
- A hard worker with a genuine interest in the 4-H program
- The ability to work as a team player with a particular committee
- A member of the 4-H Council

BENEFITS:

- An opportunity to work with a youth development program to ensure quality work with young people
- Develop lifelong friendships with parents, other volunteers, youth, and professionals
- Develop marketable time management and organization skills
- Develop leadership skills
- Gain an understanding for 4-H as a whole
- Gain an understanding of local community, and its leaders

SALARY:

Unsalaries; volunteer. This position does not imply employment with the University of Kentucky

MENTOR/SUPERVISING PROFESSIONAL:

Name

Address:

City, State, ZIP:

Phone:

Fax:

E-Mail:

"I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving."

Signature of Volunteer

Date

Signature of Extension Professional

Date

Cooperative Extension Service

Agriculture and Natural Resources
Family and Consumer Sciences
4-H Youth Development
Community and Economic Development

MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT

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University of Kentucky, Kentucky State University, U.S. Department of Agriculture, and Kentucky Counties, Cooperating.
Lexington, KY 40506



Disabilities
accommodated
with prior notification.