

VOLUNTEER POSITION DESCRIPTION:

Kentucky 4-H/Youth Development Program
University of Kentucky Cooperative Extension Service
University of Kentucky College of Agriculture

POSITION TITLE:

Fundraising Coordinator

TIME REQUIRED:

As needed to reach goal Serve a two-year term, may be re-elected for a second consecutive term.

LOCATION:

Meeting: County Cooperative Extension Service office or volunteers' home or office.
Supervision: County Cooperative Extension Service office

GENERAL PURPOSE:

- Volunteer will seek donations to meet goal of five thousand dollars (\$5,000) annually
- Serve as liaison between volunteers and County Extension Agent
- Lead volunteers through recruitment measures to obtain financial contributions

SPECIFIC RESPONSIBILITIES:

- Report bimonthly to county 4-H Council on ideas for fundraising and progress
- Delegate responsibility to volunteer base in order to reach the financial goal through fundraising efforts
- Plan, create, organize and implement fundraising ideas to meet fund-raising goal

QUALIFICATIONS:

- Must complete the Kentucky 4-H Volunteer Application process and be approved by the Youth Protection/Risk Management Committee
- Be a creative thinker
- Be assertive and willing to delegate authority
- Manage time wisely and communicate effectively

BENEFITS:

- Meet exciting and new people
- Benefit the entire 4-H program through gained financial contributions

SALARY:

Unsalaries; volunteer. This position does not imply employment with the University of Kentucky

MENTOR/SUPERVISING PROFESSIONAL:

4-H Extension Agent

NAME:

ADDRESS:

CITY, STATE, ZIP:

PHONE:

FAX:

E-MAIL:

"I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving."

Signature of Volunteer

Date

Signature of Extension Professional

Date

Cooperative Extension Service

Agriculture and Natural Resources
Family and Consumer Sciences
4-H Youth Development
Community and Economic Development

MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT

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Lexington, KY 40506



Disabilities
accommodated
with prior notification.