

VOLUNTEER POSITION DESCRIPTION:

Kentucky 4-H Program
The University of Kentucky Cooperative Extension Service
The University of Kentucky

POSITION TITLE:

4-H Horse Club Leader

TIME REQUIRED:

Monthly meetings - Additional meetings as needed
About 3 hours per meeting (1½ hour meeting, 1½ hour planning)

LOCATION:

Appropriate location may be determined. (Cooperative Extension Office, leader's home, fair grounds show arena, etc.) (Will need a meeting location and a riding location.)

GENERAL PURPOSE:

- Teach specific skills to 4-H members as outlined in the 4-H project material, Horses & Horsemanship & Horse Science
- Advise members and parents about opportunities to showcase their completed projects (such as County Fair, State Fair, 4-H Horse Camp, etc.) including dates, locations and requirements
- Teach 4-H Horse Program Objectives including Horse Judging, Hippology, Horse Photography, Crafts, and Sportsmanship; Humane treatment of animals; enjoyment of horses as recreation; skills and knowledge that relate to the horse industry; and appreciation of all equine disciplines.

SPECIFIC RESPONSIBILITIES:

- Pick up horse project books and other resources from the County Extension Office and distribute to members
- Advise the 4-H professional of the members' progress
- Assist members in filling out project records upon completion of the project
- Participate in volunteer development opportunities as offered
- Follow all guidelines and policies of the University of Kentucky Cooperative Extension Service, the Kentucky 4-H program and the county 4-H program
- Encourage parental participation and support
- Provide positive feedback to members
- Serve on event planning committees - additional time required

QUALIFICATIONS:

- Must complete the Volunteer Application process and be approved by the Youth Protection/Risk Management Committee
- The ability to organize information and materials
- The ability to work with minimum supervision from professional staff
- The ability to educate youth while nurturing positive self esteem, decision making, responsibility and leadership in the youth

- The ability to communicate effectively with youth, parents and other adult volunteers
- A sincere interest in sharing knowledge and skills in the horse project with youth in an informal setting

BENEFITS:

- Appropriate resource materials will be provided
- Professionals will be available for consultation on a one to one basis
- Recognition will be provided to volunteers
- The opportunity to work with youth and provide positive support and growth experiences
- Reimbursement for attendance at approved forums, conferences, workshops and in-service opportunities
- Office support (word processing, duplicating, mailing meeting notices, etc.) as approved by the 4-H/Youth Development Professional

SALARY:

Unsalaries; volunteer. This position does not imply employment with the University of Kentucky

MENTOR/SUPERVISING PROFESSIONAL

Name:
 Address:
 City, State, Zip:
 Phone:
 Fax:
 E-mail:

“I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving.”

Signature of Volunteer Date

Signature of Extension Professional Date

